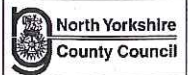


EXPECT MORE GET MORE

with the Adult Learning and Skills Service

SKILLS FOR EMPLOYMENT

FREE COURSES FOR ELIGIBLE LEARNERS



ENGLISH & MATHS

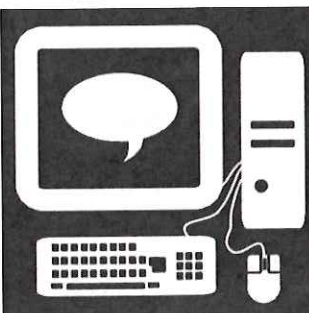
Adult Learning and Skills Service

If you are interested in enrolling for one of our *FREE courses, then please contact our office on 01609 533974, for further details. The Adult Learning and Skills Service is based at The Cabin, Selby Community Primary School, Flaxley Road, Selby, YO8 4DL. * Conditions apply

NEW Part-time Courses available from February 2015

Course Title	Venue and cost	Type of Course	Day	Start Date	No of Weeks	Times
*FREE Functional Maths	The Green Cabin, Selby	Skills for Life	Tues	From Feb 2015	-	10:00am – 12:00
* FREE Functional Maths	The Green Cabin, Selby	Skills for Life	Tues	From Feb 2015	-	6.00pm – 8.00pm
* FREE Functional English	The Green Cabin, Selby	Skills for Life	Weds	From Feb 2015	-	10.00am – 12.00
* FREE Functional English	The Green Cabin, Selby	Skills for Life	Mon	From Feb 2015	-	6.00pm – 8.00pm
*FREE Functional English - Fast Track	Selby North Children's Centre	Skills for Life	Fri	17/04/2015	4	9.30am – 4.00pm
*FREE Functional Maths - Fast Track	Selby North Children's Centre	Skills for Life	Mon	01/06/2015	4	9.30am – 4.00pm
NCFE Level 2 Supporting Teaching and Learning in Schools	Selby – venue tbc – full fee £790.00 **	Accredited	Weds	11/03/15	15	9.30am – 3.00pm

Course Title	Venue and Cost	Type of Course	Day	Start Date	No of Weeks	Times
Intro to Computers/ BCS Computers and Online Basics – a course for beginners; including how to use email, the internet and touching on using a word document.	The Green Cabin, Selby Community Primary School, Flaxley Road, Selby – full fee £133.00 **	Accredited learning at Entry 3 – paper based assessment required.	Thursday	26 February 2015	5	9.30am – 3.00pm
City and Guilds Functional ICT – an introduction to internet, email; and an intro to the Office package – for example Excel, Word, PowerPoint etc.	The Green Cabin, Selby Community Primary School, Flaxley Road, Selby – full fee £186.00 **	Accredited learning at high Entry 3 Level – assessment required.	Tuesday	14 April 2015	15	1.00pm – 3.00pm
ECDL (European Computer Driving Licence) – IT User Skills – BCS Level 1 Certificate – includes some online/ email plus User Fundamentals and optional units in Office based package.	The Green Cabin, Selby Community Primary School, Flaxley Road, Selby – full fee £390.00 **	Accredited learning at level 1 – assessment required.	Thursday	16 April 2015	10	9.30am – 3.00pm
City and Guilds Functional ICT – an advanced Level 2 – a qualification covering the whole Office Package – i.e. Word, Excel, PowerPoint, Publisher, Access, Internet, Email.	The Green Cabin, Selby Community Primary School, Flaxley Road, Selby – full fee £186.00 **	Accredited learning at level 2 – assessment required.	Wednesday	25 February 2015	18	5.30pm – 8.00pm



Gain NEW Computer Skills – to help you progress in work and Life. Our computer classes are aimed at all levels – from complete beginner – to a full level 2 qualification.

** Full fees above include the assessment and accreditation fees for the detailed courses. Concessions may apply or you may get a course for FREE depending on individual circumstances – please contact us for further details. All courses will involve an initial assessment to determine current levels – this is to ensure that the correct course is allocated. For further details or to book an initial appointment please call 01609 533974 or email selby.adultlearning@northyorks.gov.uk. We have many other courses on offer – please contact us for more details.