



"Reaching for the stars together, to be the best that we can be"

Selby Community Primary School
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Headteacher: Mr Ian Clennan BSc (Hons) MA NPQH

Tuesday, May 22, 2018

Dear Parents and Carers,

Changes to Data Protection Law

You are probably aware that from 25.5.18 the rules regarding Data Protection are changing. The General Data Protection Regulation (GDPR) will alter how we can use your personal data and keep it secure and it will also increase your rights over your own data.

The aim of the GDPR is to ensure that sensitive or private information about you and your children remains secure. There are a few differences to the existing Data Protection Act so we need to make some changes in school to ensure we remain compliant.

We are therefore re-seeking consent for using photographs/videos of your child on our website, internal displays or other school materials. The form is attached and we would appreciate you completing this and returning it to school by Friday May 25th. The information on this form will be used throughout your child's time at Selby CP School but you are free to withdraw your consent at any time by contacting the school.

If you have any questions regarding the GDPR and school, please contact us at any time.

Yours sincerely,

Ian Clennan
Headteacher

Parental Consent Form:

Information

Pupil

Name	
Year	
Class	

Parent/Carer

Name	
Relationship to pupil	
Home address of pupil	
Phone	
Mobile	
Email	

*Please indicate whether you give your consent in each case by initialling the appropriate box on the right hand side next to each statement and sign **and** date the form on the last page.*

On site activities

I give permission for my child to:

	Yes	No
Use the internet in line with the school's acceptable use policy		

Consent for on-site activities is valid for the pupils' lifetime in the school. We will remind you, on an annual basis, of your option to amend or withdraw your consent. To withdraw consent you must send a letter to the headteacher.

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Off Site activities

I give permission for child to take part in:

	Yes	No
Supervised visits/ sports events to local destinations		
Supervised swimming off site		

Consent for off-site activities is valid for the pupils’ lifetime in the school. We will remind you, on an annual basis, of your option to amend or withdraw your consent. To withdraw consent you must send a letter to the headteacher.

Medical consent

In some cases, it will be necessary to highlight medical conditions of pupils to all staff and visitors in case of serious health issue. This information will be displayed in the medical room / EYFS office to be accessible in cases of emergency.

I give my permission for:

	Yes	No
My child to be given first aid by a trained member of staff during any on site or off site activity		
My child to receive urgent dental, medical or surgical treatment including anaesthetics as considered necessary by the medical authorities present during any on or off site activity		
My child’s information to be shared with the NHS and other relevant health professionals		
Plasters to be applied to my child		
Staff to administer the medicines as specified on signed medication forms		

Please outline any medical conditions/allergies:

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.....

.....

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Please outline any food allergies/ specific dietary requirements:

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Consent for medical is valid for the pupils’ lifetime in the school. We will remind you, on an annual basis, of your option to amend or withdraw your consent. To withdraw consent you must send a letter to the headteacher.

Use of information and images (including photographs and video recordings)

Why do we use images and videos of your child?

Each year ‘school photos’ are taken, these are the photos that parents/carers are given the opportunity to purchase. In school we use these photos in our school database to help with the identification of pupils. At another point in the year we have class photos these are then available to buy.

We may take and use images and videos to promote a subject or achievement. These might be used as classroom or corridor displays. Please note we may use names.

We produce a newsletter monthly, in the newsletter we use photos and sometimes children are named, where appropriate.

The school has social media accounts (Twitter and Facebook), on which we may share photos of class events, trips and pupils work. It is important to recognise that once we have ‘posted’, this might then be used by other parties.

The school also uses images and videos for marketing and training purposes. This includes the school website, Talk For Writing, Maths No Problem and the school literature/prospectus.

What are the conditions of use?

Consent form is valid for the pupils’ lifetime in the school. We will remind you, on an annual basis, of your option to amend or withdraw your consent. To withdraw consent you must send a letter to the headteacher. **Please read the following conditions thoroughly and provide your consent as appropriate by initialing in the corresponding box.**

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	Yes	No
I provide consent to:		
Named work to be used on the school website and social media		
Create wall displays. These might include images, names and results		
Images/videos featuring your child to be used in promotional/training literature- Talk 4 Writing, Maths no Problem		
Feature in the school newsletter- this may include names		
Feature on social media (Facebook and Twitter)		
Image (not named) to be used in external media e.g. Local paper		
Image to be used in the annual school photographs		

Your Consent Preferences

This form has been written to give you choice and control over how our school uses some of your personal data. This form is valid from the date that is completed, signed and returned to the school and throughout the duration of your child's attendance at the school. The school may retain images and data for historical purposes, however on leaving the school if you wish to have this erased, please contact the school in writing.

Signed.....Parent/Carer.....Date